Position:	City Arborist/Horticulturist	Job Code:	
Dept./Div.:	Parks and Recreation	FLSA Status:	
Reports to:	Parks and Recreation Director and Assistant Director	Civil Service Status:	N/A
Subject to Recall:		Employment Status:	Full Time
EEO Status:		DOT/O*Net Code:	
Employee Name:		Normal Work Hours:	

GENERAL DESCRIPTION:
Supervise the planting and maintenance of all City of Bryan trees including, but not limited to park trees, street trees, and public trees located on city properties and right of ways. Supervise the planting and maintenance of all City of Bryan gardens and landscaping. A professional who cares for the City of Bryan's trees, gardens, and landscaping by pruning, watering, mulching, spraying, fertilizing, monitoring for insects and diseases, consulting on tree and plant related issues, planting, removing, and transplanting trees.

POSITIONS DIRECTLY SUPERVISED:
Seasonal/Part Time Staff.

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive:
Motor vehicle, large equipment, motorized or power equipment.

JOB DESCRIPTION AND WORKER CHARACTERISTICS:

ESSENTIAL FUNCTIONS OF THE POSITION: For purposes of 42 USC 12101:
Day to day maintenance and upkeep of all City trees, City gardens and landscaped areas (prune, water, mulch, stake, aerate, fertilize, spray, and weed); working knowledge of methods and equipment used in maintenance and care of flowers, trees and shrubs; use proper safety equipment; designate trees to be removed; decide on placement and type of new trees; advise residents on tree maintenance and selection; oversee memorial tree program; maintain City parking lots; work with the City Engineering Department, Planning and Zoning Commission, and other City Departments on planting and maintenance; sit as a member of the Bryan Tree Commission; coordinate Arbor Day activities; administer Tree City USA and Growth Award programs; develop and maintain forestry metrics to aid in management of the City's urban forest; maintain City tree farm; operate and maintain the two city greenhouses; assist with snow removal; assist with park Christmas lights; work with volunteer individuals and groups.

OTHER DUTIES AND RESPONSIBILITIES:
Performs any other task assigned by Supervisor.

PLANTING SPECIFICATIONS:
All plantings must be done according to the City of Bryan Tree Ordinance and current best practices per ANSI A300.

MINIMUM ACCEPTABLE CHARACTERISTICS: (*indicates developed after employment)

Knowledge of: Tree and pest identification; methods and equipment used in the maintenance and care of flowers, trees, and landscapes; basic computer skills; urban forestry principles to promote growth in the urban forest*, greenhouse operations*.

Skill in: Planting, pruning, removing, mulching, fertilizing, and spraying of City trees, gardens and landscaped areas.

Ability to: Perform physically demanding outdoor work as it pertains to the up keep and maintenance of City trees, City flowerbeds and landscaped areas.

QUALIFICATIONS: Examples of acceptable qualifications:
Completion of undergraduate core coursework in forestry, horticulture or related field of study, or OSU Extension Master Gardener credential, or 3 to 5 years of arboricultural or horticultural field experience, or equivalent combination of education and experience

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LICENSURE OR CERTIFICATION REQUIREMENTS:
Valid driver's license; pesticide and fertilizer applicator license; ISA Certified Arborist; license/certifications to be obtained by end of probationary period; completion of ODNR Tree Commission Academy within 3 years

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INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

Facility and Work Area:
City of Bryan Parks

Physical and Environmental Characteristics:
Able to work outdoors in all conditions and perform physically demanding work.

The employee:
Must be hardworking, self-motivated, honest, and have the ability to work well with fellow workers and the general public.