

**CITY OF BRYAN
CITY ATTORNEY/PROSECUTOR POSITION**

The City of Bryan, county seat of Williams County, is seeking qualified candidates for City Attorney/Prosecutor. Bryan is a community of approximately 8,729 people located in northwestern Ohio. The City Attorney/Prosecutor is under the general direction of the Mayor/City Council under a charter form of government.

Job Description

The City Attorney/Prosecutor position for Bryan, Ohio is likely the most unique in the State of Ohio. The Bryan City Attorney/Municipal Prosecutor serves to prosecute all misdemeanor and traffic offenses for 10 police agencies and various State and Local Departments; serves the City Council and elected Board of Public Affairs. The City Attorney works under the general direction of the Mayor. This position involves advanced professional and managerial work in directing the activities of the City Attorney's Office. Work involves responsibility as lead position for operation and organization of the City Attorney Office and management of trial case load. The City Attorney is responsible for development and implementation of an annual budget for operation. Further, is responsible for day to day operations including, but not limited to, all misdemeanor criminal and traffic prosecution, civil and criminal trial work, drafting and review of legislation, ordinances and resolutions and contracts; supervising and approval of employee hiring, discipline, evaluation, and discharge; and serves as General Counsel to Mayor, City Council, BPA, City and Utility Departments.

Required Qualification

Position requires completion of a Juris Doctorate, license to practice law in the State of Ohio. Experience in trial work is desired.

Salary Range: \$70,000 - \$120,000 D O Q with benefits

Residency: Prefer to live within Williams County or within ten (10) miles of the City of Bryan.

The interested candidate should submit a **complete** resume with cover letter that identifies their qualifications and provides reason for their interest in the position. Resumes and cover letters should be sent to the attention of **Mayor Carrie Schlade, 1399 East High Street, PO Box 190, Bryan, Ohio 43506** or via email at **mayor@cityofbryan.com**. Due to the expedient nature of the hire, the position will be posted until a qualified candidate is hired by Bryan City Council.

THE CITY OF BRYAN IS AN EQUAL OPPORTUNITY EMPLOYER